

**NOTICE OF OPEN MEETING AND AGM**

An open meeting including the 2017-18 AGM of Safety Groups UK  
will be held on **Thursday 19<sup>th</sup> July 2018**  
at The Rogerthorpe Manor Hotel, Thorpe Lane, Badsworth, Pontefract, West Yorkshire, WF9 1AB

**SGUK members are invited to join the IOSH Education Group & Yorkshire Branch meeting  
from 8:00am (meeting at 9:00am)**

**SGUK OPEN MEETING AND SUPPORTERS EVENT**

12noon – 3pm

**1) Welcome from the Chair** – Norman Stevenson

**2) Speakers**                      BSIF  
    NEBOSH

*LUNCH*

ILEVE  
ACT Associates  
HSE

**3) Closing Remarks** – Norman Stevenson

**SGUK AGM AGENDA**

3pm

**1) Welcome from the Chair** – Norman Stevenson

**2) Apologies for absence**

**3) Approval of the Minutes of the last AGM** – 4<sup>th</sup> July 2017

**4) Adoption of revised Constitution and appendices**

**5) Chairman's Report** – Norman Stevenson

- 6) **Treasurer's Report and presentation of scrutinised Balance Sheets for 2017-18 for approval** – Mike Nixon
- 7) **Secretary's Report** – Karen McDonnell
- 8) **Election of Trustees** – from verified nominations received for four available places.
- 9) **Confirmation of Officers** – Norman Stevenson, Bob Rajan, Mike Nixon
- 10) **Co-option of up to 3 persons to Board in a non-voting capacity**
- 11) **Appointment of Independent Scrutineers** – Mr Mark Dutton, Mrs Cath Caddick
- 12) **Any other competent AGM business**
- 13) **Date of next Open meeting**

House of Lords, January 2019

Secretariat:

RoSPA, Livingstone House, 43 Discovery Terrace, Heriot-Watt University Research Park, Edinburgh EH14 4AP